



## **LME WAREHOUSE DELIVERY OUT PROCEDURES AND RATES**

### **A) GENERAL**

1. These LME Warehouse Delivery Out Procedures and Rates (the “Procedures”) set out the general process effective as of 1 April 2016 in respect to Verbrugge Internationals’ scheduling system for allocation of loading slots for delivery out of material which is the subject of a cancelled LME warrant. Applicable rates along with effective dates for ease of reference are also set forth as part of these Procedures. These Procedures may be amended from time to time and amendments published on our website.
2. These Procedures have been drawn up in accordance with LME requirements and are applicable in addition to any specifically agreed terms with Customer for cancelled LME warrants at Verbrugge Internationals’ approved LME warehouses. All services provided by Verbrugge International are subject to Verbrugge Internationals’ Standard Terms and Conditions, a copy of which is available upon request or can be found on our website at [www.verbruggeinternational.com](http://www.verbruggeinternational.com).
3. Customer must arrange full payment of FOT charges and LME Rent accrued for the cancelled warrants to Verbrugge Internationals’ designated bank account without deduction and/or set off and provide all shipping instructions prior to sending Verbrugge International a written request for delivery out of cancelled warrants. LME Rent will continue to accumulate up to and including the date of material collection from LME warehouse and will be invoiced separately.
4. Once all formalities permitting delivery (including customs clearance, payment of applicable LME Rent and delivery out charges, and provision of shipping instructions) have been completed, Verbrugge International will process a request for delivery on the basis of 48 hours’ notice. Loading slots shall be allocated strictly on a first come first served basis, unless otherwise agreed by the Warrant holders seeking cancellation.
5. The FOT charge and LME Rent refer to a collection on the basis of customs uncleared, duty unpaid and shall be invoiced for
  - a. LME Rent: Basis standard LME lot weight for the applicable material
  - b. FOT charge: Basis actual gross weight of material delivered out
6. In the event Customer requests rent, cost and charges to be invoiced in a currency other than the published currency(ies), the conversion shall be effected at the applicable exchange rate prevailing on the day of conversion, subject to Customer’s chosen currency being acceptable to Verbrugge International.
7. Customer must inform Verbrugge International of the collection method being used and provide in time information on shipping instructions/collection arrangements, including required documentation such as but not limited to (proforma) invoice, packing list and shipping/delivery instructions, etc., specifying Verbrugge Internationals’ Warehouse Reference Number, commodity and quantity details.



8. Customs and/or VAT formalities must be completed prior to any material being delivered out from our LME warehouses. Customer must ensure that all formalities and paperwork are completed and presented to Verbrugge International along with receipt of import duties (where applicable) by latest 48 working hours prior to collection of material if Customer nominates their own customs broker.
9. In the event bank releases are required for collection of material, Customer must ensure that the final or unconditional release (including effective date) are provided to Verbrugge International by latest 48 working hours prior to collection of material.
10. Working days in Europe are Monday to Friday, excluding Saturday, Sunday, local Public Holidays and days of port closures. Verbrugge International will provide notice to Customer of any Force Majeure situation which may affect loading schedules resulting in suspension of operations until the Force Majeure situation has been rectified and/or alternative arrangements are implemented.
11. Failure to provide any required information and/or documentation in time for the allocated loading slot(s) and/or providing information or documentation which cannot be verified, and/or late and/or no arrival of truck(s), may result in the cancellation of the collection and rescheduling to the next available loading slot(s) at published rate. In addition, should an allocated loading slot be missed through no fault of Verbrugge International then all outstanding rental charges will be due and payable up until the rescheduled loading slot date and any rental charges under the LME Queue Based Rent Capping (QBRC) rules which may apply will be reset as of the date of the missed loading slot.
12. Verbrugge International is not responsible for any delays and/or consequential damages and/or charges for missed and rescheduled loading slots.

## **B) DELIVERY OUT METHODS**

### **13. Delivery out by truck**

In addition to any specifically requested information, Verbrugge International must receive by latest 12.00 hours of the working day prior to the collection day (loading slot) the following information:

- a. Transportation company
- b. Truck / Trailer plate number
- c. Driver's full name
- d. Driver ID
- e. Standard weight load (SWL) of truck(s)

Verbrugge International will only accept flatbed trucks/trailers (none with metal floors) and/or trucks with curtains suitable for side loading via fork lift trucks. Trucks which arrive outside the allocated loading slot are not guaranteed to be loaded and may have to re-apply



for a new loading slot. Late arrivals will however be accommodated on the same day if loading schedule permit.

Truck drivers must sign in at the main gate office for identification according to the above requested information. Truck drivers will be directed to the relevant warehouse or collection of material where the loading process shall be managed in sequential order of arrival until all scheduled vehicles are completed. Truck drivers must sign the Delivery Order at the warehouse after loading is completed and are responsible for the blocking, bracing, securing and lashing of the material and must at all times strictly adhere to all applicable safety rules.

#### **14. Delivery out by container**

In addition to any specifically requested information, Verbrugge International must receive by latest 12.00 hours of the working day prior to delivery of any containers the following information:

- a) Transportation company
- b) Truck / Trailer plate number
- c) Driver's full name
- d) Driver ID
- e) Container number

Verbrugge International will advise customer the completion of container loading/sealing. Verbrugge International will only accept appropriate container(s) (e.g. suitable type/payload and, undamaged).

In addition to any specifically requested information, Verbrugge International must be advised by latest 12.00 hours of the working day prior to the collection of any loaded container of the following information:

- a) Transportation company
- b) Truck / Trailer plate number
- c) Driver's full name
- d) Driver ID

Truck drivers must sign in at the main gate office for identification in accordance with the above requested information. Truck drivers will be directed to the relevant warehouse for delivery/collection of container where the unloading/loading process shall be managed in sequential order of arrival until all scheduled vehicles are completed. Truck drivers must sign the Delivery Order at the warehouse when picking up the laden container and must at all times strictly adhere to all applicable safety rules.

#### **15. Delivery out by breakbulk vessel and/or barge**

Verbrugge International must receive the vessel/barge nomination for loading at LME warehouse's approved and nominated loading berth(s) for acceptance by latest 10 (ten) working days prior to proposed laycan. The nominated Agent must give notice to Verbrugge International and update E.T.A. of the vessel 72/48/24 hours before arrival for berthing.



**16. Delivery out by rail**

In addition to any specifically requested information, Verbrugge International must receive by latest 3 (three) working days prior to loading date of the wagons the following information:

- a. Railway company
- b. Wagon numbers + specifications/payloads
- c. Special securing instructions
- d. Loading instructions

The empty wagons must be placed on the terminal latest 1 (one) working day prior to loading date, with such placement to be coordinated with Verbrugge International. Verbrugge International will advise the customer the completion of loaded/sealed wagons. Verbrugge International will only accept to load appropriate railcar(s) (e.g. suitable type/payload and undamaged). Railway personnel must at all times strictly adhere to all applicable safety rules.

**C) GENERAL OPENING AND OPERATING HOURS**

<b>Vlissingen</b>	AM shift	From 07.30 hrs to 15.30 hrs
	PM shift	From 15.30 hrs to 23.00 hrs

**D) RATES AND CHARGES**

**17. LME Storage Rent per Metric Ton**

Rates as published on the LME website

<https://www.lme.com/Trading/Warehousing/Warehousing-charges> and amended from time to time.

**18. FOT Delivery Out Charges per Metric Ton**

FOT Rates as published on the LME website

<https://www.lme.com/Trading/Warehousing/Warehousing-charges> and amended from time to time.

FOT: covers loading from in LME warehouse on to truck provided by customer to LME warehouse, excluding documentation, blocking, bracing, lashing, securing, dunnage.

**19. Other Delivery Out Charges per Metric Ton (Effective 01 April 2022 – Expiry 31 March 2023)**

**Location Vlissingen :**

- |                      |           |
|----------------------|-----------|
| a) Free Alongside    | EUR 34,20 |
| b) Free in Container | EUR 36,90 |
| c) Free on Rail      | EUR 32,40 |



The above delivery out charges cover the following:

Free Alongside: Cost of transferring metal from in LME warehouse up to unloaded from truck at quayside of LME warehouse's approved and Verbrugge International' nominated loading berth, excluding documentation.

Free in container: Loading from in LME warehouse up to in container, excluding documentation, blocking, bracing, lashing, securing, dunnage excluding container 'loading off, loading on' from/to trailer, if applicable. The cost of transportation of such container to and from warehouse's nominated facility are for the metal owner's account

Free on Rail: Loading from in LME warehouse onto railcar(s) excluding documentation, blocking, bracing, lashing, securing and dunnage if applicable as per outlays.

20. Procedures Specific to Metal Re-warranting and Applicable Charges for Metal Re-warranting and Slot Re-scheduling (Effective 01 April 2022 – Expiry 31 March 2023)

Verbrugge International is not obligated to agree to re-warrant metal but to the extent that Verbrugge International does allow re-warranting of metal then the below charges will apply.

In addition Verbrugge International may impose additional charges to the extent any Warrant holder would have otherwise benefited via reduced rent under Queue Based Rent Capping (QBRC). In particular the Warrant holder will be responsible for payment of outstanding rental charges on the basis that there was no possibility of being charged reduced or zero rent on any given day up until the rewarranting date.

	<b>Load out already scheduled*</b>	<b>Load out slots not already scheduled*</b>
Aluminium Alloy	USD 8 per ton	USD 4 per ton
Copper	USD 8 per ton	USD 4 per ton
Lead	USD 8 per ton	USD 4 per ton
Primary Aluminium	USD 8 per ton	USD 4 per ton
Zinc	USD 8 per ton	USD 4 per ton

\* Difference in charges is due to additional administration required

<b>Slot re-scheduling</b>
USD 50.00 per unit

A Unit is an individual transportation unit which is requested to be re-scheduled (i.e. a truck, a railcar, a container, etc.). Cost and charges for any other delivery, services and/or documentation shall be invoiced by Verbrugge International separately at rates to be agreed or on a 'at-cost-basis'.